

**AGENDA**  
**WEST NIDAROS LUTHERAN CHURCH COUNCIL**  
**\*\*\*\*\*August 20, 2023 \*\*\*\*\***

- 1) Call to order
- 2) Devotions: Jared Questad
- 3) Stating Our Mission Statement Together
- 4) Recognition of Visitors:
- 5) Additions to Agenda/Approval
- 6) Treasurer's Report
- 7) Financial Secretary's Report
- 8) Secretary's Report
- 9) Report of the Property Manager
- 10) Unfinished Business: (old business)
  1. Building use request – Taekwondo by June
- 11) New Business:
  1. Financial Task Force recommendation
  2. Basement wall bids
- 12) Report of the Pastor
- 13) Report of the Dir. of Faith Formation
- 14) Report of the Dir. of Youth and Family
- 15) Report of the Dir. of Music
- 16) Reports of the Ministry Teams
  - a) Administration - Sheryl
  - b) Christian Education -
  - c) Missions and Outreach -
  - d) Local Ministry - Cheryl, Becky
  - e) Membership – Janna
  - f) Properties – Dean, Jared, Chris
  - g) Stewardship – Mike, Theresa
  - h) Worship & Evangelism - Ben
  - I) Endowment - Jennie
- 17) Other Reports
- 18) For Your Information
- 19) Thank You:
- 20) Next Meeting: September  
Next Ministry Team Meeting: September 6, 2023 | 7 p.m.
- 21) Adjourn/Prayer

**Financial Secretary's Report – Sent separately**

**Treasurer's Report – Sent separately**

## **Director of Faith Formation Report August 2023**

Jessi Rakness

### Planning/Organizing

- Planning children's messages for worship.
- I still watch the Facebook live stream comments during worship on Sunday mornings. I also let Pastor Jared know if anyone sends a prayer request.
- Assisting with planning Confirmation and High School Ministry that will begin in September.
- Ministry teams met on August 2<sup>nd</sup>
  - Health Ministry will be planning speakers for Confirmation parent nights and possibly during Sunday school as well. We're collaborating on two GIFT Sundays in the second half of the school year.
  - THANK YOU to local ministries and WELCA for bringing desserts for the VBS meal on July 23<sup>rd</sup>.
- "It's a Miracle!" vacation bible school July 23-26<sup>th</sup> was SO much fun!
  - We had 27 preschool through 3<sup>rd</sup> grade students registered, but had closer to 35+ attending.
  - The FREE meal served on July 23<sup>rd</sup> from 5:00-6:00 to kick off VBS was attended well.
  - Students learned about miracles from the bible – Moses parting the Red Sea, the fiery furnace, Jesus heals the man born blind, and the walls of Jericho falling down. I planned and lead the bible lesson. The students rotated stations of bible lesson, game, and craft. Of course, we also had a snack.
  - THANK YOU to Caitlin Brackey for ordering and delivering the bouncy house for games. Everyone loved them! Students climbed and slid down on one bouncy house. The other inflatable was a flat obstacle course that was accessible to all students. THANK YOU to Kasie Smith, Nicole Finnesand, Katie Hoenisch, and Renee Egan for leading our groups of students. THANK YOU to our many student helpers. THANK YOU to Elise for leading our music.
- Sunday school
  - The calendar is on the back of my council report. It's going to be a VERY fun, and FAITH-filled year!
  - THANK YOU to Jennie Criddle for all of her work with getting our Sunday school rooms painted, new furniture, and white boards.
  - Ordering items for classrooms.
  - Sunday school curriculum has been ordered. We're continuing to use the Whirl Lectionary curriculum, so the lessons follow the scripture readings in worship.
  - Planning Rally Sunday on September 10<sup>th</sup>.
  - Planning ahead for milestones for the year.
  - If you or someone you know would like to co-teach Sunday school, please let me know! 😊

### Other Ministry

- Pastoral care
- Writing council report and info for The Reporter.
- Communicating with Pastor Jared, Elise, Kristi, Board of Education, students, and parents

## **Worship and Music**

### **Church Council Report – July 2023**

*Submitted by Kristi Stelter, Director of Worship and Music*

#### **Worship Service Schedule—**

July 2 – 9:30 Traditional worship

July 9 – 9:30 Traditional worship (“Now the Feast” liturgy)

July 16 – 9:30 Blended worship (“Texas Kyrie” liturgy)

July 23 – 9:30 Traditional worship (Kristi gone)

July 30 – 9:30 Traditional worship

#### **Ongoing responsibilities include:**

- Prepare schedule of organists and vocalists
- Select hymns and worship songs for all worship services
- Communication with vocalists and organists regarding worship schedule, any rehearsal times and upcoming events
- Keyboardist for services led by contemporary worship band
- Provide vocal leadership when needed
- Run powerpoint for worship when needed
- Communications with Worship Committee
- Prepare monthly report for review by the church council
- Assist Pr. Jared with worship schedule and general worship planning

#### **Responsibilities specific for July include:**

- Provided accompaniment for worship July 9, July 16

## **Ministry Team Minutes**

**None submitted**

MINUTES  
West Nidaros Lutheran Church Council Meeting  
June 14, 2023

- 1) Called to order: 6:59 Mike Bemboom
- 2) Devotions: Cheryl Anderson
- 3) Stating our Mission Statement Together
- 4) Recognition of Visitors: N/A
- 5) Additions to Agenda/Approval: MSC Mike Wendland/Chris Langloss
- 6) Treasurer's Report – Lynette KautBz
- 7) Financial Secretary's Report: MSC Jennie Criddle/Sheryl Engler
- 8) Secretary's Report: MSC Chris Langloss/Jennie Criddle
- 9) Report of Property Manager: all lights are in – waiting on Builders Electric to come put them in. Glass Doctor came and looked at the balcony; it does not meet code. Current estimate is \$4352.05 to add glass railing on top of existing wood balcony, height is 16 ¼". Anderson's were out and sprayed for mice. Basement water issue – Rapid Foundation Repair previously provided a bid 1 year ago/we would need a current estimate prior to making any further decisions
- 10) Unfinished business: (Old Business)
  1. Building use request – Tae Kwon Do (have this lady contact us again, maybe attend our next meeting)
- 11) New Business:
  1. Extra Fund Use – Glass Doctor quote (above in Property Mngr Report) -MSC Cheryl Anderson/Jennie Riddle take from Undesignated Memorials
  2. Sunday School Room Remodel – Jennie Criddle working w/Jessi Rakness & Nichole Finnesand on this project. Some things have been purchased and some are in quote status. Awaiting some final approvals to complete the project.
  3. Update TVs on Carts – Pastor Jared estimates \$800 for new TV and cart (purchase 1 for now), MSC Jennie Criddle/Chris Langloss
  4. Speakers in Cry Room – Pastor Jared has it; now it's connecting it properly
  5. Possibly add more lighting – Chris Langloss will get another bid when Builders Electric comes out
- 12) Report of Pastor – working with members of history committee to update/maintain record of Art Moe money donations, cemetery plot photo will be placed in hallway near library area, 7<sup>th</sup> & 8<sup>th</sup> grade confirmation classes will be split to focus more on appropriate items, Pastor attending Horse Creek Thursday July 20, VBS begins this upcoming Sunday July 23<sup>rd</sup>
- 13) Report of the Dir. of Faith Formation
- 14) Report of the Dir. of Youth and Family
- 15) Report of the Dir. of Music
- 16) Reports of the Ministry Teams
  - a. Administration – Sheryl
  - b. Christian Education – Caitlin
  - c. Missions and Outreach
  - d. Local Ministry – Cheryl, Becky
  - e. Membership – Janna
  - f. Properties – Dean, Jared, Chris
  - g. Stewardship – Mike & Theresa
  - h. Worship & Devotional Life – Ben
  - i. Endowment – Jennie
- 17) Other Reports – N/A
- 18) For Your Information – N/A
- 19) Thank You: Becky Langloss & Michelle Moeller for attending Rainbow Trail Camp
- 20) Next Meeting: Aug 20th/10:45 pm
- 21) Next Ministry Team Meeting: Aug 2nd/7:00pm
- 22) Adjourn/Prayer: 8:10pm MSC Ben Hasche/Cheryl Anderson

## Financial Task Force Recommendations:

- Control who has access to the safe. Only two or three people should have access. For example- Pastor, Council President, Trish
- WELCA grocery cards—should go through one of the people who has access to the safe to get the grocery cards
- There should always be at least two people counting any cash. The total of the cash counted should be logged and also sent to a third person. The third person would be responsible for making sure that the amount logged was actually deposited into the checking account.
- The offering should not be left at the entrance to the sanctuary. Possibly it could be brought forward or immediately after the church service the money is counted and put into the safe.
- Have an outside person come in and do an audit. Possibly we have a CPA in our membership who would be willing to do this for a reasonable cost.
- Transfer the current Quickbooks to the online platform so that it can be accessed if something happens to the current treasurer.
- Replace all the debit cards with credit cards. This protects the checking account if there is any fraud with the debit cards.
- Form a Finance Committee. This committee will review all financial accounts of the church at a minimum of once a month. This committee will report to Council at its monthly meetings. This committee should include at least one member who is on the church council and the treasurer. The Finance Committee could also be responsible for actively managing cash resources and short term investing. The Finance Committee could also be responsible for the money counting.
- Move the money invested in the ELCA MIF to an investment company where controls (such as dual signatures) can be implemented when funds are withdrawn from any of the accounts and where active management of the funds are taking place.
- The Audit Committee review should happen quarterly instead of just once a year. This committee would review all the financial reports from the Finance Committee.
- The Finance and Audit Committees implement written procedures of the processes they are using.

## Sunday School Calendar 2023-24

DATE	SUNDAY SCHOOL	MILESTONE
September 10 <sup>th</sup>	Rally	Sunday
September 17 <sup>th</sup>	Sunday school	3 <sup>rd</sup> grade bibles
September 24 <sup>th</sup>	SS	
<b>October 1<sup>st</sup></b>	<b>ONE WORSHIP AT 9:30, potluck, Sunday school students sing, NO regular SS Classes, 3 year old Prayer Pillow</b>	
October 8 <sup>th</sup>	SS, 3 year old/parent	Sunday school
October 15 <sup>th</sup>	GIFT	Sunday
October 22 <sup>nd</sup>	SS	
October 29 <sup>th</sup>	SS	Confirmation Sunday
November 5 <sup>th</sup>	SS/Christmas Program Practice, 3 year old/parent	Sunday school
November 12 <sup>th</sup>	SS/Christmas Program Practice	
<b>November 19<sup>th</sup></b>	<b>ONE WORSHIP AT 9:30, potluck, Sunday school students sing, NO regular SS classes</b>	
November 26 <sup>th</sup>	NO	SS
December 3 <sup>rd</sup>	Christmas Program Practice, 3 year old/parent	Sunday school
December 10 <sup>th</sup>	Christmas Program Practice – Program during 10:30	worship
December 17 <sup>th</sup>	GIFT	Sunday – ornament painting
December 24 <sup>th</sup> & 31 <sup>st</sup>	NO	SS
January 7 <sup>th</sup>	SS, 3 year old/parent	Sunday school
January 14 <sup>th</sup>	SS	
January 21 <sup>st</sup>	GIFT	Sunday – Health Ministry
January 28 <sup>th</sup>	SS	1 <sup>st</sup> grade recite The Lord’s Prayer at 10:30 worship
February 4 <sup>th</sup>	SS, 3 year old	Sunday school
<b>February 11<sup>th</sup></b>	<b>ONE WORSHIP AT 9:30, potluck, Sunday school students sing, NO regular SS classes</b>	
February 18 <sup>th</sup>	NO	SS
February 25 <sup>th</sup>	SS	5 <sup>th</sup> grade leads The Apostle’s Creed at 10:30
March 3 <sup>rd</sup>	SS, 3 year old/parent	Sunday school
March 10 <sup>th</sup>	GIFT	Sunday – pajama & breakfast day with Health Ministry

March 17 <sup>th</sup>	SS	Kindergarten leads the Benediction at 10:30
March 24 <sup>th</sup>	SS – Palm Sunday	– <b>Students sing at 10:30</b> ; 4 <sup>th</sup> grade First Communion Lesson (First Communion received on March 28 <sup>th</sup> )
March 31 <sup>st</sup>	No SS	– Easter Sunday
April 7 <sup>th</sup>	SS,	3 year old/parent Sunday school
April 14 <sup>th</sup>	GIFT Sunday	– Health Ministry
April 21 <sup>st</sup>	SS	
April 28 <sup>th</sup>	SS	

**May 5<sup>th</sup> ONE WORSHIP AT 9:30, potluck, Sunday school students sing, NO regular SS classes, Senior Recognition and Teacher Appreciation**